



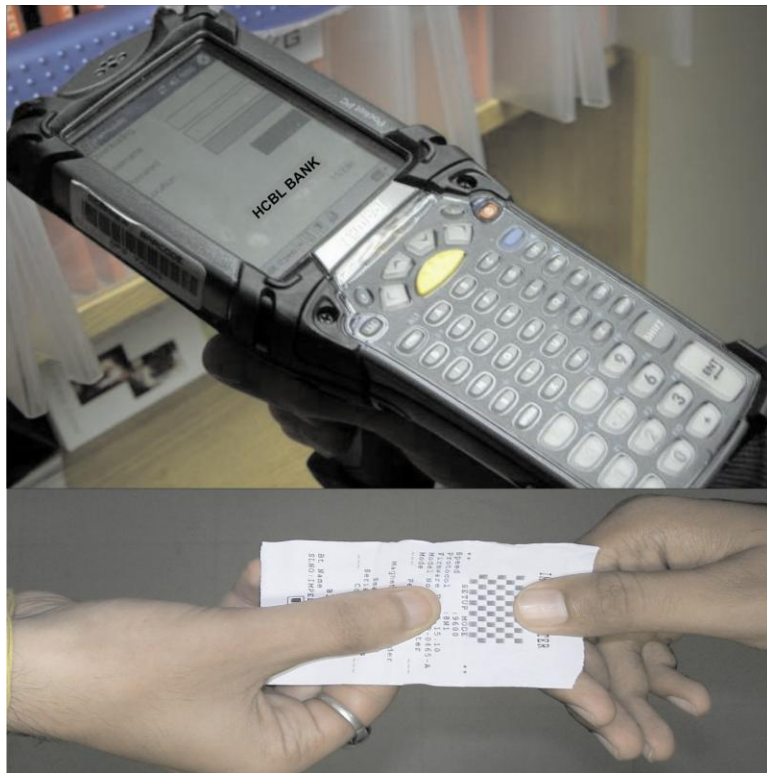
Yeh Bank Zara Kuchh Khaas hai..™
HCBL BANK
एच सी बी एल को-ऑप. बैंक लि.
HCBL CO-OP. BANK LTD.

HCBL CO-OP BANK LTD.

HCBL-ASHA

(PIGMY DEPOSIT SCHEME)

(UPDATED ON 11.09.2012)



AIM OF THE SCHEME

Daily Deposit Scheme is a scheme in which the agents appointed by the bank will reach out to the customers and collect the daily deposit minimum of ₹20/- but in multiples of ₹10/-. The minimum amount which can be deposited on a particular day is ₹20/- and maximum is ₹5000/- (w.e.f 01.03.2012). Through this scheme we will be able to develop the saving habit in customers and will enable them to deposit money on daily basis from their home itself to fulfill their financial requirements for better future and prosperity. (Schemes and application form enclosed)

WHO CAN OPEN THESE ACCOUNTS?

Our target customers under this scheme will be lower middle class persons person below poverty line, rickshaw pullers, business man, small shopkeepers, dehelewalas, hawkers etc.

Any person following all the rules and procedures of the bank is eligible to open the account provided:

1. Person has completed 18 years of age otherwise account will be opened U/G of natural guardian
2. Fulfills prescribed KYC Requirements as mentioned below.
3. Account can be opened only through the bank's authorised agent.

The accounts under this scheme will be opened under:

- a) Relaxed KYC norms, or
- b) Regular KYC norms as prescribed by RBI from time to time.

In case the account is opened in category (a) the customers will be requested

- a) To keep balances not exceeding ₹50000/- in their all accounts taken together.
- b) The total credit summation in all the accounts taken together is not expected to exceed Rupees One Lakh (₹100000/-) in a year.
- c) For these customers, branches are permitted to open accounts subject to the following conditions:-
 - i) An introduction (in lieu of the KYC documents) from another account holder whose KYC is complete.
 - ii) The introducer's account with the Bank should be at least six month's old and should show satisfactory transactions.
 - iii) The accounts can also be introduced by recognized public authority or public servant or agent himself verifying the identity & residence of customer to the satisfaction of the bank.

The photograph of the customer who proposes to open the account and his address need to be certified by the introducer or agent

When, at any point of time, the total balance in all his/her accounts (DD/FDR/SB/CA) with the Bank taken together exceeds Rupees Fifty thousands (₹50000/-) or total credit summation in all the accounts exceeds Rupees one lakh (₹100000/-) in a year, no further transactions will be permitted until the full KYC procedure is completed by the account holder.

Who can be agents?

*A person who has attained the age of 18 years.

*Is of sound mind

*Is not convicted for of any offence by any court for any offence and is not having any criminal background.

*Complies full KYC norms of our bank.

*Must be at least Matriculate

How to become Agent?

*A person who complies above criteria must fill in the application form as enclosed.

* Provide us Guarantee of at least two persons whose KYC must be completed

* The Branch Manager to whose respective branch the agent will be attached must ensure verification of his address by physical visit.

*Police verification of the agent

* The agent must give a security deposit of ₹25000/-.

* He will be required to give two guarantors who will be required to give fixed deposit of ₹25000/- each on which rate of interest applicable for banking products will be paid .Such FDR will be lien marked in favor of bank .Further these guarantors are willing to sign guarantee agreement for the agent and must be of substantial means

* He will be provided with a hand held device wherein he will log in the machine with his pin number given by bank

*The agent must have his Pan No.

*He must possess his own mobile number:-Mobile Specification for DDS scheme:

Mobile Phone Should be :

1> JAVA Enabled

2> With MIDP 2.0 support

3> Have minimum jar size support up to 500KB

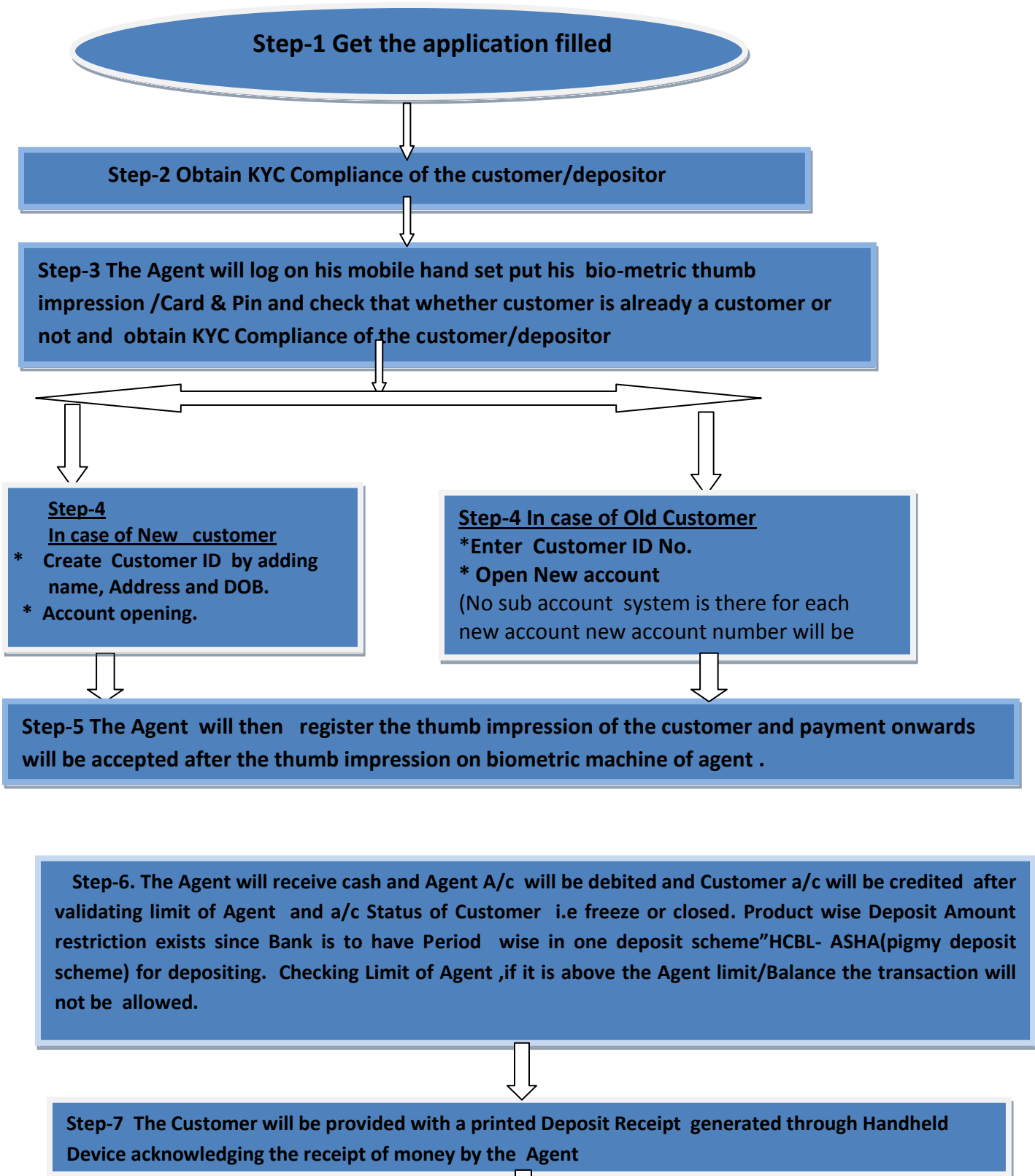
Note : GSM/Data services to be procured from Telecom service provider.

*He must open a "Savings Account" having deposit of at least ₹10000/- upto which only he will be allowed to collect deposit on any day from depositors. In case the collection by an agent exceeds the limit available in his savings a/c he will have to increase the balance in his savings a/c so that his limit is raised to the desired level. Any type of transaction should be allowed only if the Agent has required balance in the Saving account. The Balance in this account will be reviewed from time to time depending on the

amount of collection by him. The amount of deposit in the SB a/c will be increased in multiples of ₹1000/-

MODE OF OPERATION

The agent will approach the customer and follow the undernoted process:-



Step-8 The Customer will receive his First Pass Book within a week time by the agent .The pass book will be in computerized statement affixed in passbook folder .Hereinafter the customer will get his printed updated passbook statement every month through his agent.

OTHER FEATURES OF DAILY DEPOSIT SCHEMES

- a) Transfer of Deposit from one branch to other not allowed.
- b) Only Authorised Agent Can collect the money from customer who will be provided with bank's ID card mentioning him as authorized Agent.

SUB AGENTS:

1. **W.e.f 01.03.2012, Agents can make sub agents.** The agents are allowed to make maximum 10 (ten) sub agents. Sub agents are not required to give any guarantor but they have to give the fee for device i.e ₹25,000(twenty five thousand) & ₹10,000(ten thousand) for transaction.
 2. Cell phone will be provided to the sub agents as per the rules and the cost of mobile will be debited from main agent account.
 3. Commission will be credited to the main agent account.
 4. The main agent will be held liable and do hereby undertake sole liability to indemnify the bank for all the acts performed by the Sub agents under him both financially, legally and for any charges if any. Further the sub agent is required to sign an undertaking in prescribed format as prescribed in Circular No.219
- c) **The Agent will be paid commission of 3% (w.e.f 01.03.2012) on monthly collection.** In case the account is closed because of prematurity , agents commission will not be deducted at all.
 - d) The Commission will be paid to the agent on the amount of money collected on monthly basis.
 - e) The money will be collected by the agent on daily basis. In case there are missing days of collection in between on either agent's part or customer's part the same will be accounted for on the future date on which the dues are deposited by customer /agent respectively.
 - f) **Premature penalty from customers will be** as follows (w.e.f 01.08.2012)

Upto 6 months	No pre-maturity shall be allowed. Only loan can be provided as mentioned in Clause (h) of the Scheme
Above 6 months upto 7 months	6% of the principal amount shall be deducted from the total principal amount. No interest shall be allowed
Above 7 months upto 8 months	5% of the principal amount shall be deducted from the total principal amount. No interest shall be allowed.
Above 8 months upto 9 months	4% of the principal amount shall be deducted from the total principal amount. No interest shall be allowed.
Above 9 months upto 12 months	3% of the principal amount shall be deducted from the total principal amount. No interest shall be allowed.
Above 1 year	As per existing clause i.e 2% less interest than the card rate of interest applicable for that particular time bracket at the time of accepting such deposit.

- g) Loan can be availed of up to maximum 60% of the balance in account after 6 months from the date of opening of the a/c., Interest for loan will be @4% **(w.e.f 01.07.2012)** above the rate of interest payable on the deposit .
- h) DR/CR transaction should be in Transfer Batch with offline Batch facility
- i) Re-printing of duplicate Receipt of DR/CR/ is available for a Customer A/c after Agent pin and Customer finger verification .
- j) Every type of transaction be it Financial or Non financial ,before commitment should ask for Agent Pin and Financial transaction should ask for Agent pin + Customer Finger
- k) In case of any problem the customer may any time call the customer at our Help Desk Number
- l) The pass book will be updated every time the agent is taking money .The first time the pass book will be updated by the bank through computer later on the agent will sign the pass book on each transaction daily and give it to customer .The agent will be responsible for getting the pass book. In case the customer don't receive the same they may call at Call center or inform near branch. The bank will be sending their bank statement on quarterly basis to the customers .
- m) Rate of interest on scheme shall be as follows which can be amended subject to the approval of the Board; It will be calculated on monthly basis at last day balance of every month and paid on quarterly compounding:

Upto 1 year:-2%
Above 1-upto 2 years:4%
Above 2- upto 3 yrs :5%
Above 3- upto 4 yrs:6%
Above 4- upto 5 yrs:-7%

The amount of commission paid to the agent will be deposited in a separate account wherefrom if it exceeds the income tax limit TDS will be deducted.

(o) The names of our daily deposit agent will be published in newspaper and be properly displayed at branch premises and website of bank from where any customer can verify.

(p) Branch will give the OD facility (of amount as submitted for transaction amount at joining time) only for holidays prescribed by N.I act which will be managed at centralized daily deposit cell at Head Office I.T Agents must submit all the collected amount by 12 pm of next working day, otherwise they will not be able to take deposit from the customers.

(q) The management reserves the right to amend or delete any terms and conditions from time to time.
